

IDAHO STATE DEPARTMENT OF AGRICULTURE REQUEST FOR RECERTIFICATION COURSE ACCREDITATION

Idaho State Department of Agriculture's goal is to process your request for credit assignment as quickly as possible.

Complete and submit this form with your meeting agenda. Be sure the agenda contains starting and ending times for all presentations. Show the time required for travel (if meeting or tour is at different locations), meals, and breaks. Your program will be evaluated on the basis of 60 minutes of verifiable pesticide related information = one (1) credit. Sessions with less than 60 minutes will not be accredited unless prior arrangements have been made.

1. Authorized Sponsor(s)

2. Program dates(s) (Include month, day and year)

3. Title of Meeting or Seminar

4. Location of Meeting or Seminar

Facility	City or Town	State
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5. Organization/Agency Conducting the Meeting or Seminar

6. Expected Number of Participants: _____ **Open to Anyone?** _____

OR

7. Contact Person: _____ **For Invitees Only?** _____

8. Address: _____

9. Telephone: _____ **Fax:** _____

Email _____

NOTE:

Requests for recertification credits are required for all meetings or seminars for pesticide applicator recertification credits. Request forms must be mailed or faxed to the Licensing Section not later than 30 days prior to the meeting or seminar to allow for processing time.